

## Minutes of the Special Business Meeting

### Palisades Park Board of Education

Wednesday, April 26<sup>th</sup>, 2023 - following Budget Presentation, at Early Childhood Center

#### A. CALL TO ORDER : Board President

#### B. ROLL CALL

	Present	Absent
Ms. Eun Min	X	
Ms. Anieska Garcia	X	
Ms. Soo Chung	X	
Ms. Helen Jeon	X	
Mr. Kevin Lim	X	
Ms. Rebekah Lee		X
Mr. Anthony Kim	X	
Mr. William Kim	X	
Mr. Charlie Shin	X	
Dr. Cirillo	X	
John McCann	X	
Eliana De La Cruz	X	

#### C. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Special Meeting** has been provided to the public by a written notice dated April 11, 2023 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to at least 1 of the Board's designated newspapers.
3. Filed with the Borough Clerk of Palisades Park.

#### D. REPORT OF THE BOARD PRESIDENT

#### E. REPORT OF THE SUPERINTENDENT

The 23-24 budget was presented by Dr. Cirillo and Mr. Kondovski, followed by an open discussion session.

Dr. Cirillo Spoke about the fire in Lindbergh school, stating the fire started Sunday morning, April 23, 2023. Nobody was injured; however, the smoke caused much damage to the library and other classrooms on the upper floors. Air Quality tests will be done Friday or Saturday (April 28 & 29). We are hopeful students and staff will go back on Monday, May 1st. The cause of the fire is still yet to be determined. Three (3) days of emergency closures must be completed before virtual learning can be provided to the students.

##### 1. Auditor Presentation

Mr. Weiss of BKC CPA's spoke about the increase in revenues and expenditure. He also mentioned fund balance and the effects of it. Surplus increased by \$1.4 million this year from last year. William Kim questioned why the amount of expenditure is not consistent with the amount on the first page. Mr. Weiss stated there is a mistake on the chart. Mr. Weiss moved on to the findings and the auditor recommendations.

##### 2. Primary Day – half day on 6/6/23

##### 3. NJSLA Testing – delayed openings – 5/15, 5/16, 5/17, 5/18

##### 4. Tentative Graduation Dates:

- PPHS – Wednesday – 06/21 – 7:30 p.m. at the County Field

- Lindbergh – To be determined – board agreed June 21<sup>st</sup> at 5 p.m. Students will be required to go to school until June 23<sup>rd</sup> contingent if they go back to school on Monday 4/31.
- ECC – Tuesday – 06/20 – 9:30 a.m.

Eliana De La Cruz gave an update of the events in the high school. She mentioned last weekend the Korean Traditional Instrument Team and the Korean K-Pop Dance team performed at “Family Touch - Walk For Hope”, a youth mental health program. Little League Baseball has begun and students have the opportunity to volunteer for community service. Spirit Week also started this week, which the students are very excited about.

**F. REPORT OF THE BOARD ATTORNEY**

No report from the board attorney.

**G. APPROVAL OF BOARD MINUTES**

**1. Approval of Minutes – Regular Business Meeting – December 15, 2022**

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

- December 15, 2022 Regular Meeting Minutes

Moved by: Anieska Garcia

Seconded By: Anthony Kim

**VOTE**

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**2. Approval of Minutes – Regular Business Meeting – March 15, 2023**

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

- March 15, 2023 Regular Meeting Minutes

Charlie Shin commented that the repairs to the bathrooms at the ECC are not included in the March 15th minutes. Motion to approve the minutes, contingent on updating the minutes to reflect discussion of the ECC bathroom facilities.

Moved by: Anieska Garcia

Seconded By: Anthony Kim

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**3. Approval of Minutes – Special Business Meeting – March 27, 2023**

Move that the Palisades Park Board of Education upon recommendation of the Superintendent approves the minutes of the following meeting;

- March 27, 2023 Special Meeting Minutes

Moved by: Anieska Garcia

Seconded By: Soo Chung

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**COMMITTEE REPORTS****H. FINANCE**

Consent Agenda for Items 1-20 – William Kim

**1. ACCEPTANCE OF FY2022 AUDIT AND ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)**

Acceptance of FY2022 Audit and Comprehensive Annual Financial Report (ACFR) the following resolution:

WHEREAS, the Palisades Park Board of Education engaged the firm BKC, CPA'S P.C.,

conduct a yearly audit of the District's financial reports; and

WHEREAS, the firm audited these records for the 2021-2022 school year; and

WHEREAS, the auditor has submitted a full report of the audit to the Board; and

WHEREAS, no recommendations were reported;

NOW, THEREFORE, BE IT RESOLVED, that the Palisades Park Board of Education, does hereby accept and place on file the 2021-2022 Annual Audit Report of the records and report of examination of the financial statements for the year ending June 30, 2022, as submitted by the firm BKC, CPA'S P.C.

BE IT FURTHER RESOLVED, that the Board Secretary be directed to file the necessary reports with the State Department of Education and that a copy of the summary audit be appended to and become part of these minutes.

**2. APPROVAL OF AUDIT CORRECTIVE ACTION PLAN – 2021-2022**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approve the Corrective Action Plan for the 2021-2022 Audit, and approve its submission to the Bergen County Executive Superintendent of Schools and the State Department of Education.

**3. APPROVAL OF SEMI CORRECTIVE ACTION PLAN – FY2024**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the submission of the SEMI Corrective Action Plan, FY 2024 to the Bergen County Executive Superintendent of Schools.

**4. APPROVAL OF ESS NORTHEAST LLC– 2023-2024**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent accepts a contract from ESS Northeast, LLC from July 1, 2023 – June 30, 2024.

**5. FOOD SERVICE VOUCHERS**

**BE IT RESOLVED** that the Palisades Park Board of Education upon recommendation of the Superintendent approves Food Service Payment(s) as follows:

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>COST</b>
Pomptonian Food Service	Invoice 637 021023 – Request for Expenses	\$16,001.07
Pomptonian Food Service	Invoice 637 031023 – Request for Expenses	\$22,634.12
Pomptonian Food Service	Invoice 637 031723 - Request for Expenses	\$48,567.62
Pomptonian Food Service	Invoice 637 032423 - Request for Expenses	\$8,763.52
Pomptonian Food Service	Invoice 637 033123 - Request for Expenses	\$39,847.30
Jay Hill Repairs	Invoice 1007892 – Blodgett Convection Oven	\$426.50
Robek Corp	Invoice 2027966 – Clogged Floor Drain	\$225.00
Home Depot	Invoice 1104396 – Chromemax Heavy Duty Wire Shelves	\$313.68
Home Depot	Invoice 2903595 – White Top Load Washer	\$579.00
Pomptonian Food Service	Invoice 637 041423 - Request for Expenses	\$19,912.85

**6. STUDENT ACTIVITIES ACCOUNTS**

**BE IT RESOLVED** that the Palisades Park Board of Education upon recommendation of the Superintendent accepts the financial reports for the High School and the Lindbergh School Student Activities Accounts, for the month ending 3/31/23 (attached).

**7. SECRETARY’S AND TREASURER’S FINANCIAL REPORTS**

**BE IT RESOLVED** that the Palisades Park School District Board of Education, upon the recommendation of the Superintendent, accepts the Secretary’s and Treasurer’s unaudited 2022-23 financial reports, which are in agreement reflecting the district’s financial activities for the period February 2023.

**8. RATIFICATION OF BOARD SECRETARY’S MONTHLY CERTIFICATION – BUDGETARY LINE ITEM STATUS**

**BE IT RESOLVED** pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of February 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:232.11(a).

**BE IT FURTHER RESOLVED** pursuant to N.J.A.C.6A:23-2-11(c)4 that the Palisades Park School District Board of Education certifies that as of February 2023 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b).

**9. TRANSFERS**

**RESOLVED** that the Palisades Park Board of Education, upon the recommendation of the superintendent, approve transfers for the month of February 2023.

**10. APPROVAL OF PAYROLL – 3/15/23, 3/30/23**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the 03/15/23 payroll in the amount of \$858,547.53 and 03/30/23 payroll in the amount of \$903,877.13.

**11. APPROVAL OF THE BILL LIST - APRIL**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the March 2023 bill list in the amount of **\$1,146,374.08:**

- Fund 10 (General/Current Expenses) \$944,318.35
- Fund 20 (Special Revenue) \$202,055.73

**12. FINAL BUDGET ADOPTION**

WHEREAS, the Palisades Park Board of Education adopted a tentative budget on March 15, 2023, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 31, 2023, and

WHEREAS, the tentative budget was advertised in the legal section of The Record on April 11, 2023, and

WHEREAS, the final budget was presented to the public during a hearing held at the Early Childhood Center in Palisades Park, NJ, on April 26, 2023.

	General Fund	Special Revenues	Debt Service	TOTAL
2023-2024 Total Expenditures	\$30,266,861	\$3,292,015	\$0	\$33,558,876
Less: Anticipated Revenues	\$4,412,830	\$3,292,015	\$0	\$7,704,845
Taxes to be Raised	\$25,854,031	\$0	\$0	\$25,854,031

**13. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2023-2024**

WHEREAS, the Palisades Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Palisades Park Board of Education established \$10,000 as the maximum travel amount for the current school year and has expended \$ 3,172.36 as of this date; now

THEREFORE, BE IT RESOLVED, the Palisades Park Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$10,000 for the 2023-2024 school year.

**14. APPROVAL OF HVAC PROJECT PAYMENTS**

**BE IT RESOLVED** that the Board of Education upon the recommendation of the Superintendent approves the following payments for the HVAC Project:

Contractor	Payment No.	Cost	Date(s)
H&S Construction	#1	\$113,680.00	03/10
Thassian Mechanical	#1	\$27,773.20	03/10
H&S Construction	#2	\$27,195.00	03/22

**15. AUTHORIZED SIGNER CHANGE – PNC BANK**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent, as per state requirement, authorizes the Superintendent, Dr. Joseph Cirillo, to execute and endorse checks written on PNC Bank Current Account.

**16. STAFF MEMBER VISITATIONS/WORKSHOPS**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent, approves the following requests for Professional Visitations/Workshops:

<u>Staff Member</u>	<u>Location/Activity</u>	<u>Date(s)</u>	<u>Cost</u>
Vera Csizmadia	Montclair University TPOT Reliability Training	4/26 - 4/28	\$325.00
Joanna Hali	Monroe, NJ – Special Ed Leadership Conference	4/28	\$125.00
Joanna Hali	Monroe, NJ – “Effective Practices Statewide Summit”	5/5	\$100.00
Amy Munn	Monroe, NJ – “Multilingual Learners Summit”	5/12	\$125.00
Karla Campos	NJTESOL/NJBE Hyatt Hotel	05/25	\$390.00
Aleksandar Kondovski	NJASBO Conference Atlantic City	06/06 - 06/09	\$575
Soo Chung	NJSBA Spring Education Symposium 2023	04/20	\$99.00
Joanna Hali	NJPSA/FEA Leadership Conference	04/28	\$125
Dr. Joseph Cirillo	NJASA Spring Conference Atlantic City	5/17 - 5/19	\$0

**17. AGREEMENT – HOMECARE THERAPIES – CLINICAL STAFFING**

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent, renews a services agreement between the Board of Education and “Home Care Therapies LLC” to provide a full range of staffing services on an as-needed basis. The Agreement will be effective 07/01/2023 – 06/30/2024 at a rate contingent on type of service.

**18. TUITION REIMBURSEMENT**

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent, approves the following tuition reimbursement requests:

David Cho  
 Columbia University  
 “Health Education for Teachers”  
 3 credits

Sierra Rosa  
 William Paterson University  
 “Co-Teaching & Collaboration”  
 3 credits

Alexa Lewris  
 NJ Center for Teaching and Learning  
 “Secondary PSI-PMI Teaching Methods”  
 3 credits

**19. APPROVAL OF EMERGENCY REMEDIATION SERVICES – SERVPRO**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent, accepts a proposal from Servpro, Ridgefield, NJ, for remediation services performed in Lindbergh School.

Cost: contingent on work to be completed (insurance claim)

**20. APPROVAL OF EMERGENCY AIR QUALITY TEST – DETAIL ASSOCIATES, INC.**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent, accepts a proposal from Detail Associates, Inc, Englewood Cliffs, NJ, for air quality testing to be performed in Lindbergh School.

Cost: contingent on work to be completed (insurance claim)

Charlie Shin questioned whether we have contracted with ESS Northeast LLC in the past, and if not, which company has the district been working with. Dr. Cirillo responded this is the first year the district is contracting with them. In the past, we have used different companies, such as Pro Care Therapy. Dr. Cirillo stated that this contract does not mean we are using them; the district must interview the candidates.

Moved by: William Kim

Seconded By: Anieska Garcia

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					



**I. BUILDINGS AND GROUNDS**

Consent agenda for Items 1-2 – Anthony Kim

**1. VENDOR FUNDRAISER EVENT**

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent, approves an updated request from the Palisades Park PTA as follows:

“Vendor Fundraiser Event”  
 Lindbergh School Cafeteria  
 Saturday, April 29, 2023  
 Time: 10 a.m. – 4 p.m.

(Certificate of Liability Insurance required)

Alternatively, at the discretion of the Superintendent, in consultation with the PTA, a different site and/or different date may be chosen.

Dr. Cirillo stated that the Vendor Fundraising Event will not take place at Lindbergh School due to the emergency. We will relocate either to high school cafeteria or reschedule the date at Lindbergh School.

Dr. Cirillo stated, so long as the high school cafeteria is not in use on Saturday, April 29, it is a possible alternative.

**2. FAMILY FUN DAY**

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent, approves a request from the Palisades Park Recreation Department as follows:

“Family Fun Day”  
 Lindbergh School Field  
 Sunday, April 30, 2023  
 Time: 12 Noon – 5 p.m.

Conditional approval depending on weather and other factors

Moved by: Anthony Kim

Seconded By: Anieska Garcia

**VOTE**

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**J. PERSONNEL**

Consent agenda for Items 1-4 – Anieska Garcia

**1. APPOINTMENT OF SUBSTITUTE TEACHER**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the appointment of the following Substitute Teacher for the remainder of the 2022/23 school year:

Morgan McCauley  
Permanent Substitute Teacher  
\$150/day  
Effective – Mid May thru End of Current School Year

**2. CHANGE IN TEACHER STATUS**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following change in teacher status:

Jonathan Koonce  
Montclair University  
Teacher of Social Studies  
BA step 1 – prorated \$56,030  
Effective: 03/16/23

**3. APPOINTMENT OF SUMMER SCHOOL PRINCIPALS**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following appointment of “Summer School Principals” for 2023 at Lindbergh Elementary School:

James Mascolo  
Effective: Summer 2023  
Stipend: \$35/hour

Jared Zuckerman  
Effective: Summer 2023  
Stipend: \$35/hour

**4. APPROVAL OF CLINICAL PLACEMENT REQUESTS**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following clinical placement requests:

Erik Holzapfel  
William Paterson University  
Placement: Physical Education/Health  
Grades 6-12  
9/5/23 – 12/8/23

Rick Lutz  
William Paterson University  
Placement: Physical Education/Health  
Grades K-5  
9/5/23 – 12/8/23

John Tancredi  
 William Paterson University  
 Placement: Physical Education/Health  
 Grades K-5  
 9/5/23 – 12/8/23

Moved by: Anieska Garcia

Seconded By: Anthony Kim

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**K. CURRICULUM**

Consent agenda for Items 1-9 – Rebekah Lee

**1. APPROVE THE 2023-2024 SCHOOL CALENDAR**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the 2023-2024 school calendar.

**2. AMERICAN MUSEUM OF NATURAL HISTORY**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date: May 9, 2023
- Time: 8:30 a.m. – 2:15 p.m.
- Course(s): English and Science
- Destination: American Museum of Natural History
- Cost per student: \$30.00

**3. REPORTORIO ESPANOL THEATER AND SEGOVIA RESTAURANT**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date: May 16, 2023
- Time: 8:30 a.m. – 3:30 p.m.
- Course(s): Spanish III and AP Spanish
- Destination: Repertorio Espanol Theater, NYC & Segovia Restaurant, Carlstadt
- Cost per student: \$40.00

**4. VAN SAUN PARK/ZOO**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date: June 1, 2023
- Time: 10:00 a.m. – 2:00 p.m.
- Course(s): Pre-K and Kindergarten
- Destination: Van Saun Park/Zoo
- Cost per student: \$7.00

**5. VAN SAUN PARK/ZOO**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date: June 6, 2023
- Time: 9:15 a.m. – 2:00 p.m.
- Course(s): 4<sup>th</sup> Grade Science
- Destination: Van Saun Park/Zoo
- Cost per student: \$20.00

**6. BOULDERS BASEBALL**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date : June 7, 2023
- Time : 9 :00 a.m. – 1 :30 p.m.
- Course(s) : 2<sup>nd</sup> Grade
- Destination: Boulders Baseball, Rockland, NY
- Cost per student: \$28.00

**7. BOWLERO – FAIR LAWN, NJ**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date : June 7, 2023
- Time: 9:00 a.m. – 1:00 p.m
- Course(s): 3<sup>rd</sup> Grade
- Destination: Bowlero, Fair Lawn, NJ
- Cost per student: \$16.00

**8. NORTHERN VALLEY HIGH SCHOOL – OLD TAPPAN, NJ**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date : June 7, 2023
- Time: 9:30 a.m. – 2:00 p.m
- Course(s): Lindbergh School Band
- Destination: Northern Valley High School, Old Tappan
- Cost per student: \$20.00

**9. INTREPID SEA, AIR & SPACE MUSEUM – NYC**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the following field trip request:

- Date: June 12, 2023
- Time: 9:00 a.m. – 2:00 p.m.
- Course(s): 5<sup>th</sup> & 6<sup>th</sup> Grade Chorus
- Destination: Intrepid Sea, Air & Space Museum, NYC
- Cost per student: \$25.00

Soo Chung asked why the 2024 Spring Break will take place earlier than usual; does the district usually have Spring Break based on Good Friday? Dr. Cirillo replied we need to be mindful of our neighboring towns and when they also have Spring Break due to transportation of our Out of District special need students. Soo Chung also stated that last year some parents had trouble with caregivers due to the calendar not clearly stating end of the month of June. Dr. Cirillo responded, stating we added an asterisk under June 18<sup>th</sup>, stating the last 5 days are half days. There is also mention that we will decide when our graduation is in March next year, to give families earlier notice.

Moved by: William Kim

Seconded By: Anieska Garcia

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**L. NEGOTIATIONS – Kevin Lim**

**M. POLICY**

Consent agenda for Items 1-2 – Anieska Garcia

**1. REVISION OF POLICY #6164.1 – INTERVENTION & REFERRAL SERVICES**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the revision of Policy #6164.1 Intervention and Referral Services.

**2. REGULATION – #6164.1 – RESPONSE TO INTERVENTION**

**BE IT RESOLVED**, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves the revision of Regulation #6164.1, Response to Intervention, in correspondence with Policy #6164.1, Intervention and Referral Services.

Dr. Cirillo stated this was a recommendation by the Department of Education after QSAC in order to better our policies.

Moved by: Anieska Garcia

Seconded By: Anthony Kim

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**N. NJ SCHOOL BOARDS LIAISON/ALTERNATE – Soo Chung**

**O. COUNTY SCHOOL BOARDS REP/ALTERNATE – Helen Jeon**

**P. OLD BUSINESS**

Mr. Shin stated that in March we discussed starting a School Safety and Security Committee. Mr. Shin asked for an update. Dr. Cirillo stated that the School Safety and Security Committee was postponed due to the emergency fire at the Lindbergh School library. He is hopeful there will be a report at the May meeting.

**Q. NEW BUSINESS**

**1. HALF DAY – PRIMARY DAY**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves a half day on June 6<sup>th</sup>, 2023 for “Primary Day”.

Moved by: Anieska Garcia

Seconded By: Anthony Kim

**VOTE**

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**2. NJSLA TESTING – PPHS**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves delayed openings due to NJSLA Testing on the following dates: 5/15, 5/16, 5/17, 5/18

Moved by: Anieska Garcia

Seconded By: Anthony Kim

**VOTE**

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**3. CHANGE NEXT REGULAR MEETING**

**BE IT RESOLVED** that the Palisades Park Board of Education upon the recommendation of the Superintendent approves to change the date of the May Regular Meeting from May 17<sup>th</sup> to May 24<sup>th</sup>. The meeting will begin at 6:30 p.m. as a work session immediately followed by the regular meeting.

Moved by: Anieska Garcia

Seconded By: Helen Jeon

**VOTE**

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Eun Min	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rebekah Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anieska Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Anthony Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soo Chung	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	William Kim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Helen Jeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Charlie Shin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Lim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**R. AUDIENCE PARTICIPATION**

Motion to open audience participation – Anieska Garcia seconded by Helen Jeon. All in favor aye - 8:33 p.m.

Joe Sperlazzo asks if he can sit in with the School Safety and Security Committee along with the police and fire department.

Dr. Cirillo responded – Yes, absolutely.

Neris Papoters –on behalf of PTA – thank you for considering relocating us.

Do we have snow days left?

Gate problem – she called the office and the gates are still closed during regular hours. Can you check on this?

Can we get an update on the School Safety Committee?

Dr. Cirillo responded, saying thank you for your comments on the PTA. Regarding the field, Dr. Cirillo spoke with the mayor and Chief Espino. The plan is that the field will be open.

Stephanie Jang gave an update on the parking lot in front of the Board office. She spoke to the borough Business Administrator and he said he would accelerate pavement to the parking lot at Board office.

Stephanie Jang asked for an update on the water damage at the PPHS due to a pipe burst and whether everything is taken care of as of today.

Dr. Cirillo responded, saying thank you for update on the parking lot. The high school water issue was another freak incident. We had two hot water pipe burst. Everything was taken care of in timely manner.

Bradley Rivera –Regarding the fire, he would like to be involved with items that insurance covers and does not cover – including replacement of books, etc. He inquired as to what went wrong and what did we learn from it.

Dr. Cirillo responded this was not an easy time for any of us. We are grateful that it happened during Sunday and there are no sustained injuries. Every opportunity is a teachable moment. We need to share it with other schools. The fire was not suspicious, it was an accident.



Mr. Rivera addressed Eliana De La Cruz regarding baseball season starting. They need volunteers for baseball during little league season. There are not enough volunteers. He stays after the game picking up trash etc. If she knows students who want to get involved, she should reach out to him and help coordinate with management and coaches.

Eliana responded, saying had she known they needed help, she would stay to clean up after the games. She is not sure how many volunteers they have exactly, but will double check with the high school.

Neris Papoters asked Eliana De La Cruz regarding pre prom. What time is everyone meeting? An audience member responded that 6:30 p.m. the buses will arrive for the students.

**S. CLOSED SESSION – OTHER MATTERS (if necessary)**

**T. ADJOURNMENT**

Motion to adjourn – Anieska Garcia, seconded by Helen Jeon. All in favor aye.

Respectfully,



Aleksandar Kondovski  
Business Administrator/Board Secretary